

# CIRCOMEDIA

CENTRE FOR CONTEMPORARY CIRCUS AND PHYSICAL THEATRE



**Trustee Recruitment Pack**

# A Message from the Board



Thank you for your interest in Circomedia - our much-loved Academy for Contemporary Circus and Physical Theatre, based in Bristol, UK. We are looking for new Trustees to support our ambitions, as we nurture the next generation of Circus Artists. We welcome applicants from all backgrounds with expertise and interests which would strengthen our organisation including, but not limited to, Circus, Higher Education, Legal, Finance and Fundraising.

Our training is offered by world-class teachers, uniquely showcasing a journey from youth circus to BTEC, Degree and MA. Complementing these are our ambitious plans to extend our reach to new audiences and communities through our 2023-26 strategy as an Arts Council England National Portfolio Organisation.

In the year of our 30th anniversary, there has never been a more exciting time to join our Board. Whilst the current economic environment could be seen as a challenging time for the arts and education sectors, it is also full of possibilities - a chance to do things differently. We look forward to welcoming new Trustees who will shape and lead a shared vision for a sustainable future for Circomedia.

Should you have any questions please do not hesitate to contact Alex at [alexr@circomedia.com](mailto:alexr@circomedia.com). We look forward to hearing from you!

# Who Are We?

Contemporary Circus and Physical Theatre is at the heart of everything we do, whether it's educating the next generation of artists on our BTEC, Degree or Masters courses, presenting innovative and challenging work at our city centre venue, or engaging with our communities across Bristol through our classes and community engagement projects. Circomedia is a UK leading school for contemporary circus and physical theatre based in Bristol, England, and emerged from the UK's first permanent full-time school for professional circus training (Fool Time).



As well as offering BTEC and Degree courses, we are an Arts Council England National Portfolio Organisation, with ambitious plans for the investment period 2023-26 including developing our community links across the South West. We offer a broad range of education courses and workshops which teach circus skills in the context of physical theatre, performance, and creativity. Alongside this, we also present over 30 professional circus, theatre and dance shows a year and offer a unique space for hire.

We believe in originating transformational experiences that change the way people view and experience circus. We are dedicated to shaping a limitless space where people can discover their physical, emotional and creative potential.

Circomedia is the trading name of the Academy for Contemporary Circus and Physical Theatre which is a registered charity no. 1056852 and limited company no. 2928738.



# About the Role

## The Role of the Board of Trustees

At its simplest, the role of the Board of Trustees is to receive assets from donors, safeguard them and apply them to the charitable purposes of Circomedia whose objectives are:

- The promotion of vocational training in circus skills and physical theatre
- The promotion of education and training in the creative and artistic application of circus skills and physical theatre in artistic performance
- The advancement of the arts through production and performance, with a particular focus on contemporary circus and physical theatre

Duties of a Trustee:

- Ensure Circomedia complies with its governing document, charity law, company law and any other relevant legislation or regulations
- Oversee and safeguard the financial stability of the company
- Guarantee Circomedia pursues its objectives as defined in its governing document
- Contribute actively to the Board of Trustees by working closely with the executive to give strategic direction, set overall policy, goals and targets, and evaluate performance
- Champion the values and international reputation of Circomedia
- Always act in the best interests of Circomedia

In addition to the above, each Trustee should use any specific skills, knowledge or experience they have in assisting the Board of Trustees to reach sound decisions. This may involve leading discussions, identifying key issues, or providing advice and guidance.

## Bristol Locations

St Paul's Church, Portland Square,  
and the Kingswood Estate, Britannia Road, Kingswood

# About the Role Cont.

Person specification and qualities:

- A commitment to advocate for and further the mission of Circomedia
- The undertaking to attend meetings and other activities in person or remotely
- The expertise to take actions to support the charity
- Integrity, vision, sound judgement and honesty
- An understanding and acceptance of the legal duties, responsibilities and liabilities required
- To operate effectively as a member of a team

See <https://www.gov.uk/guidance/charity-trustee-whats-involved> for more information.

Inclusivity:

Circomedia is committed to equality of opportunity and encourages applications from individuals currently under-represented in the arts from African & Asian diasporas, who identify as LGBTQIA+ or disabled, and those with an ongoing health condition.

Remuneration:

Unpaid. Expenses will be paid for costs incurred when undertaking Board business.

Commitment:

Quarterly full Board meetings with additional working group sessions, extraordinary meetings or advice, as needed. We encourage Trustees to watch performances, attend events and actively support our fundraising activities, all of which deepen the understanding and appreciation of the art form and the company's aspirations and endeavours.

The role of the Board of Trustees:

The Charities Act 1993 defines charity Trustees as those responsible under the charity's governing document for controlling the administration and management of the charity. Circomedia is a company limited by guarantee as well as a charity, so Trustees are also directors of the company.

# How to Apply

To apply for a Trustee role to support the leadership of one of the world's leading circus education providers please email your CV and cover letter or a 3-minute video expressing your interest and applicable skills to [alexr@circomedia.com](mailto:alexr@circomedia.com).

Interviews will be arranged on a rolling basis.



# CIRCOMEDIA



Thank  
You



Supported using public funding by  
**ARTS COUNCIL  
ENGLAND**